



# Riverdale Fire-Rescue Department

725 West 138<sup>th</sup> Street • Riverdale, Illinois • 60827-2498  
(708) 849-1798 • Fax (708) 849-0892

Fee Paid \_\_\_\_/\_\_\_\_/\_\_\_\_  
Amount Paid: \$\_\_\_\_\_  
Initials: \_\_\_\_\_

## APPLICATION FOR CONTRACTOR REGISTRATION

FIRM NAME \_\_\_\_\_

OWNER/PRESIDENT NAME \_\_\_\_\_

BUSINESS ADDRESS (NO PO BOXES) \_\_\_\_\_  
NO. AND STREET CITY STATE ZIP

BUSINESS PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_ FAX # \_\_\_\_\_

EMAIL \_\_\_\_\_

### TYPE OF CONTRACTOR:

BUILDING     ELECTRICAL     HVAC     PLUMBING     ROOFING     SIGN     OTHER

GENERAL CONTRACTOR (HIRES SUB-CONTRACTORS)

*\*PLEASE NOTE THAT ALL SUBCONTRACTORS MUST BE REGISTERED SEPERATELY*

### Terms and Conditions

#### REQUIREMENTS ARE AS FOLLOWS:

**SURETY BOND - \$2,500                      PLUMBING - NO BOND REQUIRED WITH CURRENT STATE LICENSE**

A certificate of insurance (personal injury minimum \$100,000 and property damage minimum \$50,000) listing the Village of Riverdale as the certificate holder must accompany all applications. All documents must have corresponding/matching addresses. No PO boxes are permitted.

Electricians must provide a copy of your current electrical license in another city or state.

Plumbers and roofers must provide a copy of your current state license.

I understand the issuance of this registration is conditioned upon compliance with all village ordinances/inspections. No work may commence until registration is issued and permits for each job.

I also understand that is my responsibility to ensure that all subcontractors hired by my company are registered with the Village of Riverdale.

*By signing below, you acknowledge that you understand and agree to all the above conditions.*

Applicant Printed Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## INSTRUCTIONS

All contractors must secure a registration **before** beginning any work in the Village of Riverdale. Checks are to be made payable to the VILLAGE OF RIVERDALE. Actual registrations will be mailed within 2 to 3 weeks after payment is made and all other required documents are received. (See other side for requirements.)

### **CONTRACTORS' REGISTRATIONS ARE ISSUED ANNUALLY MAY 1 THROUGH APRIL 30.**

All work performed on site shall be subject to inspections by duly authorized personnel of the Village of Riverdale through the Riverdale Fire-Rescue Department: Inspectional Services Division. Prior to performing work on site, check with the Riverdale Fire-Rescue Department: Inspectional Services, (708-849-1798) regarding the need to secure a permit. **ALL PERMITS MUST BE ISSUED BEFORE THE START OF ANY WORK.**

The Village of Riverdale has adopted the following codes for work done in the Village:

1. International Building Code, 2006 Edition
2. International Residential Code, 2006 Edition
3. The NFPA Life Safety Code 101, 2000 Edition
4. National Electrical Code, 2005 Edition
5. Illinois Plumbing Code, 2004 Edition
6. International Mechanical Code, 2006 Edition
7. International Fire Code, 2006 Edition
8. NFPA Codes and Standards
9. International Property Maintenance Code, 2006 Edition
10. International Energy Code, 2006 Edition
11. The CABO/ANSI Standards for Accessible & Usable Buildings & Facilities, 1991 Edition
12. The Illinois Accessibility Code, 1997 Edition

For further information regarding issuance of this license and permit requirements, call the Riverdale Fire-Rescue Department: Inspectional Services at 708-849-1798.